**PECMHA Executive Meeting MINUTES**

Monday August 11, 2014

Essroc Arena, Wellington

**Attendance:** Darren Marshall, Tod Lavender, Scott Lavender, Obie VanVlack, Chera Kuipers, Lisa Vincent, Kim Stacey, Terry Jones, Dan Stasko and Heather Zantingh,

**Absent:** Jefferson Gilbert, John Kelly, and Steve Prinzen

The President called the meeting to order at 6:34 pm. Kim Stacey agreed to take the Minutes in the absence of the Secretary.

1.0 Approval of the Agenda – Todd & Scott

**MOTION 2013-14-0065**

To approve the Agenda for the August 11, 2014 Executive Meetings as provided.

Moved by Tod Lavender

Seconded by Scott Lavender

CARRIED.

2.0 Minutes approved from last meeting - June 9

**MOTION 2013-14-0066**

To approve the Minutes of the Meeting from June 9, 2014 Executive Meeting as provided.

Moved by Scott Lavender

Seconded by Terry Jones

CARRIED.

2.1 Virtual Minutes approved from email decision-making – attached – amend to include change to registration deadline to August 24th.

3.0 Registration & Respect in Sport Update (Chera) – A few issues with RIS that need to be resolved. One parent not able to link child, one parent signed up as player by mistake. Chera will work on fixes.

4.0 Belleville/PECMHA Boundary –

* No defined boundary with Belleville so north end of county is in ROC area;
* Residents in PEC not able to play in PEC
* Obie has discussed with Harry Latta from BMHA and he has indicated he would support revision;
* Mapping revised to show shared area as Victoria Road northerly – anyone in that area would have the option of playing in either PEC or Belleville.
* BMHA meeting to be held on Aug.18th and Harry will present the proposed changes and get back to Obie.
* Obie will put a package together clearly outlining proposed changes to be provided to Cheryl .

6.0    Tryouts and Pre-season skates  (John) – Logistics

* Reminder to indicate that these are pre-season skates – not pre-tryout.
* Dates possibly Aug.21 from 6-8:30 and Aug.23 from 11-1:30 – to be verified
* Tryout dates are posted on Website – Kim asked if they could be linked to the Tryout tab – Chera will fix.
* Darren indicated that preference would be to not have BB coaches on the ice for pre-skates. Discussion ensued. If others are available to volunteer for those skates then effort will be made to avoid BB coaches.
* Pre-skate dates will be posted when available. It was noted that there is an agreement with Marty to not post these dates too early so it doesn’t impact registration for Dukes camp. Agreed that we would hold off until Thursday to post.

7.0    Novice AE / Tyke Select (Obie/Kim)

* Kim sent out request to other centers asking that they be prepared to discuss Novice AE potential at upcoming EOMHL meeting;
* Options discussed in order of precedence - Novice AE in EOMHL, Tyke RS , Novice AE in Lakeshore.
* Preference for Tyke RS was discussed with issue being the 8 year olds that don’t make BB team and the fact that they would be back to HL.
* Advantages and disadvantages of all options were discussed. A decision will need to be made pending outcome of registration and numbers at tryouts and team declarations at EOMHL.
* Scott questioned if 7 year olds were able to be rostered to a Representative team – to our knowledge, the answer to that is yes.
* Discussion regarding tryout fees if there is no AE team led to the following;

**MOTION 2013-14-0067**

Where there is no 2nd entry team in a division; players will be refunded 50% of the tryout fee if they are not invited to participate in the 3rd and 4th tryout.

Moved by Scott Lavender

Seconded by Tod Lavender

CARRIED.

8.0    Sponsorship Clean Up (Heather)

* Mark Allison is chasing sponsors from previous years and will provide info in next couple of weeks
* Contact info for current sponsors will be forwarded to Heather.

9.0    Setting 2014-2015 Rep Fee - what is included

* Brief discussion regarding $500 rep fee – includes additional ice when available and first chance for power skating;
* It was noted that this was discussed at a previous meeting with the decision to leave the amount at $500 and that it would be covered through volunteer participation in the Milk Tournament. Teams will get free entry into tournament and rep fees covered. Profit sharing limited to that made through silent auction sales. To be confirmed with Jefferson through review of previous minutes.

10.0    OMHA and EOMHL Updates (Kim)

* EOMHL meeting is Aug. 18 – will try to find out about Novice AE, Midget AE and referee fees;
* Potential for combining Div 1 and Div 2 discussed at Spring meeting – will likely be decided;
* Email from OMHA asking that members not contact them directly – contact should be through our association
* Discussion regarding Kim Poitiers request to play down a level and remain in Bantam as opposed to moving to Midget. Cheryl Brown has indicated that in HL a player can play down, they need to be listed on the roster as and overage player and if games our played outside of our association the opposing team must approve the use of the overage player prior to play. Concern with this is that others may want the same opportunity. Executive will review on a case by case basis.

**MOTION 2013-14-0068**

That Kim Poitier be permitted to play as an overage player in the Bantam House league division for the 2014-2015 season. Although Kim will be registered as a Midget Player, she will be required to pay Bantam registration fees.

 Moved by Kim Stacey

Seconded by Heather Zantingh

 CARRIED

11.0    AE Coaching Applications and Tryouts (Obie and John)

* Due dates for AE coaching applications to be set for Sunday, Sept. 7 at noon.
* Interviews will be held Tuesday, Sept. 9
* AE tryout dates not known. John to provide;

12.0    Workflow, Key Activity Document - adding various roles, if any (Take away work).

* This is an effort to better understand how the work gets done and who is involved.  Hopefully will lead to better more evenly distributed workloads.  Ideally people would complete how and where they see themselves and their position being involved.
* Darren will distribute list that Jefferson provided for discussion at next meeting;

13.0    Portfolio Reports as necessary

Treasurer Report

* GIC came due – do we want to roll it over or change it? –Roll it over and leave as a GIC
* $62000 in bank acct. currently
* Any need for money to be taken out of GIC for sweaters prior to reinvesting? Decision was no.
* There is approximately $2000 in a Scotia Account that needs to be closed and money moved to the general account.

**MOTION 2013-14-0069**

That the Scotia Account be closed and that the balance be transferred to the PECMHA General Account.

 Moved by Obie Vanvlack

Seconded by Dan Stasko

 CARRIED

Equipment Manager

* pucks are needed- he will contact Home Hardware;
* Carter Whitteker has goalie equipment available;
* Obie will look after paper work for getting equipment donations;

Vice President

* Discussion regarding extra ice and booking – past practice was to go through John, Obie will discuss and confirm that all ice for hockey teams goes through PECMHA as opposed to booking directly through PEC;
* Discussion regarding arena staff and flooding – staff has asked when to flood, is it up to the coaches? Staff has also expressed a concern with no flood on Sunday night during Midget games – preference would be to flood between 2nd and 3rd. Flood should be done as per past practice unless all parties involved agree otherwise

Past President

* Has approach Don Stanton re: March Break tourney sponsorship.

President

* Looking into Dodge Caravan Kids program which is for Novice Age – Dodge sponsors $500 per team, association puts crest on sweaters. Darren to look into this as well as if we are able to have both sponsors on shirts.
* Kingston Frontenacs sales dept. has contacted him regarding Frontenacs Day. Would like to meet to discuss but Darren has opted out
* Discussion regarding increase in referees fees. Kim noted that Lakeshore League was reviewing and will find out what EOMHL is planning to do in this regard.
* Player ages – what is the minimum age? Are there IP rosters? Can those under 3 or 4 play? Kim and Obie indicated that there are IP rosters as there was one last year and as far as Manual of Operations goes it appears that 3 and 4 year olds can play. Kim to confirm with Cheryl.
* Darren Yuill’s IP program will be moving to a week night.
* Per previous discussions, IP program should be only 1 year and players should then be moved to Tyke or Novice depending on age. Players can register for both IP and Tyke or Novice etc.
* Should be posted on website that IP is for first time players and is limited to one year.
* Houseleague formations will be Sept. 27 with all formations done in a single day.

House League Report

* Looking for coaches and timekeepers for HL;
* High school age students preferred;
* $10/hr Saturday mornings in Wellington;
* Chera will post on website;

March Break House League Tournament

* March Break tourney from 15th to18th ;
* Checked for conflicting tournaments and there is only one other one in this area, in Kingston, which ends on the 15th;
* Tourney entry fee was $600 last year;
* Jefferson will send in required paperwork;
* Lisa will send details to Chera for posting on website;
* Lisa will look into getting tournament committee organized
* Need to promote the tournament to other centers. Once promo information is available Kim will email to other center contacts.

OMHA Contact Report

* EOMHL meeting is Wednesday;
* Will try to find out what other centers are doing with Novice AE;
* Scheduling meeting dates will be set at that meeting;
* Harry Harrison has requested a change to the Bantam BB tryout dates as he is not available on Sept. 4th. John is aware of the request;

Fundraising, Sponsorship and Awards

* Draw tickets will be distributed by Oct. 18th
* Looking for prize donations;
* Draw will be Dec. 6th
* Photo dates have been established – Joe Action Sports will be used again – HL will be week of Oct. 20th, Rep will be week of Oct. 6th.
* HL Banquet will be March 28th – final day of HL play;
* County was contacted re: rep banquet and have indicated that very few dates are available. Also noted that they may be getting square tables for Wellington Hall. Date needs to be decided and booked.
* Discussion regarding alternative venues - Kim noted that PECI athletic banquet was held at the Reagent Theater this spring and it is a nice venue for that type of event.
* Need to check on capacity and cost.

14.0    Next Meeting Date – Monday Sept. 15

The meeting was adjourned at 8:53